



## **Buxton with Lamas Parish Council**

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### **Buxton with Lamas Parish Council**

#### **Grant Aid Policy**

1. The parish council is willing in principle to consider requests for grant aid received from organisations, if such grant aid will benefit the parish of Buxton with Lamas and its residents and contribute to the work of the Parish Council.

Please note that no grant funding will be issued to individuals, only groups or organisations with a constitution or set of rules can apply.

To assist you in identifying if your activity fits with the aims and objectives of the Parish Council, please find below a broad overview of the function of the Parish Council:

- Representing the local community
  - Delivering services to meet local needs
  - Improving quality of life and community well being
2. Each application will be considered on its merits and should be accompanied by details of the organisation, how the grant will be used, a copy of the organisation's latest accounts and an undertaking to give a report on how the money was used once completed with photos and or accounts as appropriate.
  3. Individual grants will not normally exceed **£1,500**, but may be used for either capital projects or specific revenue expenditure
  4. Applications for grant aid will normally be considered twice a year in January and June .
  5. Grant Aid will be paid from an appropriate reserve or budgeted expenditure and will be subject to the availability of such funds. All grant applications will be decided by Full Council. Once a decision has been made a letter informing the applicant of the outcome will be sent including the conditions of funding. This needs to be signed, dated and returned prior to any money being realised. Once the conditions have been agreed to the grant can be paid in full by cheque. If the project has not started within 1 year of the grant being awarded the money will need to be repaid to the PC.