



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

COUNCILLOR SURGERY

Monday 13th May 2019 from 7 – 7.30pm at Buxton Village Hall

This is an opportunity to talk to a Parish Councillor

PARISH COUNCIL Meeting (Notice of Meeting & Summons to Attend)

Monday 13th May 2019 starting at 7.30 pm

in

Buxton Village Hall

Everyone is cordially invited to attend this meeting
Planning Applications will be available to view from 7.15 pm

L M Apps-Green

Clerk to the Parish Council
7th May 2019

AGENDA

1. ELECTION OF CHAIRMAN FOR 2019-20
2. WELCOME & APOLOGIES
3. ELECTION OF VICE CHAIRMAN FOR 2019-20
4. CO-OPTION OF COUNCILLORS
5. COMMITTEES & APPOINTMENTS TO OTHER BODIES
 1. To appoint members to the BALAY Park Committee (3 members + chairman & vice chairman)
 2. To consider representatives on other bodies
 - HMP Bure Liaison Committee – Mr Riley
 3. To note appointments to other bodies
 - Picto Charity – Mrs Nicholls and Mrs Roth until 2021
 - Parish Tree Wardens
6. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
7. MINUTES of PREVIOUS MEETINGS
To confirm the minutes of the meetings held on 8th April 2019¹
8. MATTERS ARISING (not elsewhere on the Agenda)
To note any matters arising raised (for information only)
9. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
10. REPORTS
To receive reports from the local County Councillor and District Councillor
11. PLANNING MATTERS

To consider applications received before the meeting and to note planning enforcements and other planning matters

- 11.1 Greater Norwich Local Plan (Standing Item)
- 11.2 Land off Lion Road Development (Standing Item)
- 11.3 Neighbourhood plan steering group (Standing Item)
- 11.4 Any planning applications received

12. FINANCE

- 12.1 To receive bank reconciliation – April 2019
- 12.2 To approve payments as per schedule – to be tabled
- 12.3 Audited Annual Governance & Accountability Return (AGAR) to be approved and signed ²
- 12.4 Audit Report – If available and tabled
- 12.5 PC Insurance quote and fix for 3 years – e-mailed out to Cllrs
- 12.6 Request to fund the Defib battery at school - £180
- 12.7 Any Other Finance matters (for information only)

13. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

- 13.1 Dangers of swimming in the Mill Pond – Recent river antics
- 13.2 Buxton village hall (Standing Item)
- 13.3 SAM 2/Speed Watch – Update
- 13.4 Mrs Farenden – Village Café idea
- 13.5 Ditch on Mill Street
- 13.6 Flag for Merchant Navy day 3rd Sept
- 13.7 To receive reports on highway matters

14. BALAY PARK

- 14.1 Allotments – Request from 10th prospective allotment plot holder
- 14.2 Skate board ramp update – From Clerk
- 14.3 Football Grass cutting schedule - discussion

15. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

To note and consider items of correspondence received to date and to receive reports as available

16. LATE CORRESPONDENCE & AGENDA ITEMS

To note items of late correspondence and refer to the next meeting in June 2019 as appropriate.

17. EXCLUSION OF PRESS AND PUBLIC – *chairman to move that the press and public be excluded as staffing matters are to be discussed*

18. CONFIDENTIAL

Staff pay

19. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (8th April 2019)

² AGAR