

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 9th October 2017 at 7.30pm**

PRESENT

Councillors:

Mr Shaw	Mrs Dimsey	Rev Goodman	Mrs Rix
Mrs Powell	Mrs Nichols	Mr S Riley	Mr Battle

Also in attendance:

4 members of the public
Guest speaker – Jacinta Webb of Saffron Housing
Clerk to the Council: Laura Apps-Green

17/66 WELCOME & APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from: Mrs Kammoun & Councillor Harrison

17/67 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - Mrs Nicholls, Mrs Powell & Mrs Rix reference 9.4 on the agenda.

17/68 MINUTES

The minutes of the Parish Council meetings held on 11th September were previously circulated, all agreed to sign them as a true and correct record.

17/69 MATTERS ARISING – Clerk tabled an e-mail from the Bure Navigation Trust regarding their plans to install information boards on land owned by Mr & Mrs Claridge and at Mayton carpark for information. They are requesting assistance from the PC with the cost of planning permission. This item will be on the PC agenda in November for a decision.

17/70 ADJOURNMENT –

Mr Wheeler informed council that the misleading information on the post box in Buxton has been changed and now states that the nearest Post Office is in North Walsham and not Dereham.

Guest Speaker Jacinta Webb of Saffron Housing addressed council to give information on the work of their organisation. A full write up on this talk is attached to these minutes and will be circulated to the PC members via e-mail and is available from the Clerk on request.

17/71 PLANNING

Mr Riley raised the following application: Scottow Enterprise Park reference PF/17/1057 from North Norfolk District Council, which had been received and circulated via e-mail after the agenda had been sent out. The issue with the timings of the motor driving around the circuit was raised and it was **AGREED** for the Clerk to liaise with Mr Riley on a letter raising concerns about the frequency and timings for this activity on the site.

Description: Conversion of cart shed into annexed dwelling
Location: Barn no. 4 Buxton Lodge, Mill Street, Buxton, NR10 5JF
Applicant: Mr & Mrs W V Gowing

All **AGREED** to **SUPPORT** the above application

Description: Single Story rear extension
Location: 19 Barnby Road, Badersfield, NR10 5JN
Applicant: Mr & Mrs Stretton

All **AGREED** to **SUPPORT** the above application

Greater Norwich Local Plan (Standing Item) – Nothing to report

Land off Lion Road Development (Standing Item) – Nothing to report

Neighbourhood Plan – Following on from the meeting held on Thursday 5th October it was **AGREED** for Clerk, Mrs Rix and Mrs Dimsey to conduct a mapping exercise in order to determine exactly where the parish boundaries lay.

It was **AGREED** to arrange a follow up meeting with those that attended the meeting on Thursday in order to look at the next stage and how to start. A proposed date of Monday 30th October was suggested. Clerk to confirm after meeting.

17/72 REPORTS

Mrs Rix reported that Broadland District Council has scored well in terms of how their Audit Committee operates. The Licencing and Regulatory committee have been joined together. Oxnead Mill has been recognised as a good example of an enhanced building. Planning committee have approved 6 new affordable houses to be built in Postwick near the A47.

17/73 FINANCE

8.1 **Bank reconciliation** – for September was checked and signed by the Scrutineer.

8.2 **Receipts and payments as per schedule** – See below

Cheque	Name	Description	Amount
22716	British Gas	Electricity Bill Balay	109.11
22717	Barnwells Print Ltd	Round	252
22718	Buxton Village Hall	Contribution to grounds maintenance	359.47
22719	Norfolk Cleaning Lts	Cleaning Balay	96.00
22720	Viking	Stationary	91.18
22721 /	Norfolk Pension Fund	Pension, Clerks October pay	
22722 /	Laura Apps-Green,	HMRC, Phone, Travel, expenses	
22723 /	Post Office Ltd		960.38
22724			
22725	Haydn Claridge	Contribution to fence posts	340.00
22726	Norse Eastern Ltd	Verge cutting	147.19
		Total for October	2,355.33

8.3 To approve purchase of poppy wreaths (LGA, SEC 137)

The issue will too many poppy wreaths arriving was raised and it was **AGREED** for the Clerk was asked to contact Mr Lown to find out if he will be ordering on behalf of the PC for Buxton and Lamas.

8.4 **Qty Finance report** – This was circulated before the meeting. A couple of questions were asked on what a couple of the spends had been on. It was **AGREED** for the Clerk to clarify and notify council via e-mail.

8.5 **Computer costings** – Clerk has investigated the cost of a laptop and projector for the council and a quote from Aylsham Computers was circulated following on from the quote circulated at the previous meeting. It was **AGREED** that the PC would use Aylsham Computers for the supply of new computer equipment, to include a laptop, overhead projector and Microsoft office package and virus protection.

8.6 Insurance for Phone Box – It was **AGREED** to insure the phone box for £2,500.

17/74 HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

Lorry deliveries – An e-mail from Mr Finch was circulated which requested the council write to the village shop to request the lorry deliver from a different location. The PC **AGREED** to no further action on this matter, as it was felt that the lorry has to pull in wherever it can and the shop has operated like this for many years.

The Dell – Clerk has chased Mr Burgess, Clerk and Mrs Rix to follow up on this again.

Helicopter noise – An e-mail from Dilham PC was circulated. PC **AGREED** to helicopter noise not being an issue for Buxton with Lamas residents. Clerk to e-mail back to say that the Parish has no issues in this regard.

Buxton village hall – The village hall management committee want to make a financial request to the PC for maintenance work to the play area. This will be made at the next meeting.

To receive reports on highway matters – It was reported that there is erosion to FT4 under Pile bridge which is slippery. Hedge needs cutting back where Sandy road meets Coltishall Road. 30 MPH signs are covered by foliage on Brook Street. Clerk to report these matters to Highways.

17/75 BALAY PARK –

A letter to the football club was **AGREED** regarding the PC's requirements in order to make a decision on any future developments on the site.

British Gas – Clerk investigating

17/76 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

17/77 LATE CORRESPONDENCE & AGENDA ITEMS – None

17/78 CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 9:19pm.