

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 8th January 2018 at 7.30pm**

PRESENT

Councillors:

Mr Shaw	Mrs Dimsey	Mrs Rix	Mrs Kammoun
Mrs Nichols	Mr Battle	Mrs Charmley	

Also in attendance:

1 member of the public

Cllr David Harrison

Clerk to the Council: Laura Apps-Green

17/95 WELCOME & APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from: Rev Goodman, Mrs Powell & Mr Riley.

17/96 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - Mrs Nicholls and Mrs Rix reference agenda item 5.

17/97 MINUTES

The minutes of the Parish Council meetings held on 27th November were previously circulated, a number of typos were identified and corrected. All agreed to sign them as a true and correct record.

17/98 MATTERS ARISING – Clerk informed council of the criminal damage to the flood light at Balay park. Matter will be discussed under 10. Balay park on agenda.

17/99 ADJOURNMENT – None

17/100 REPORTS

Cllr Harrison addressed the issue of the vote to increase the Cllr allowances for Norfolk County Councillors. He explained that councillors do not have pension rights, and that they get around £10,000 as an average allowance. When the County Council was controlled by the rainbow alliance, the result of the vote was to keep the allowance level as before. Norfolk County Council voted to overrule the arbiter's conclusion and recommendation of keeping the allowance at the same level as before. There was a slim majority in favour of the increased allowance, which has seen an increase of 10%, to be back dated to May 2017. Cllr Harrison pointed out that many councillors did not vote for this and many want to give the increase to charity. Cllr Harrison voted against the allowance increase and said that he felt it was unfair with the council tax inevitably rising soon.

Cllr Rix reported that, after 8.5 years of trying to help Mr Cornish with the issues of flooding in his garden and under the bridge on Mill Street, progress is afoot. Rangers have cleared a bit of the land on the opposite side of the road but a digger is needed to clear more. The land is now owned by Mr Gardiner and he is willing for land to be cleared. Broadland want to sell the railway line to Bure Valley railway and therefore more discussions need to be had. Should there be a clause in the contract to state that the owner should be responsible for clearing any ditch and sludge build up in the future?

Planning in Nov looked at land in Postwick, which is part of a sports association who wanted to sell some land for housing and improve the sports facilities. This decision had been deferred in order to find out what the local people really wanted. The planning committee approved the land for housing.

HMP Bure report from Mrs Rix was forwarded to all councillors for information.

Environmental Excellence committee has introduced a star rating system for food establishments so that people can easily see how establishments have been rated.

IDB's (Drainage boards) have two important function 1) Help to stop floods, 2) Stop sea encroachment. They have been involved in some very successful experiments but are short of money. They have asked if they can have some certain sections of rivers to look after and therefore be given more money to manage them.

Planning Committee Blofield Nursery applied for planning permission for more poly tunnels and to see some land for houses to pay for them.

Planning committee on 3rd Jan was cancelled due to lack of business to discuss.

17/101 PLANNING

Greater Norwich Local Plan (Standing Item) – Clerk circulated to all a map showing the current Parish Settlement Boundary as requested at the last meeting.

Clerk informed council that the Greater Norwich Local Plan Regulation 18 Consultation 8/1/18 – 15/3/18 is now open. The consultation is very detailed and requires going on line to look at all the documents and elements involved. It was **AGREED** that everyone would go to the e-mail that the Clerk has sent to everyone and look at the consultation and come back to the PC meeting on 12th Feb for a discussion and decision on what feedback the PC should give.

Land off Lion Road Development (Standing Item) – Nothing to report

Neighbourhood Plan - Tim Curtis reported to council on the progress that has been made. An interim steering group has been formed and there is a plan to raise awareness of this project and to hopefully recruit people into the process. There are some big questions that need answering, for example, what is the designated area going to be? It is just one village? Agree the draft communication strategy. The next few months will be mainly about talking to people and raising awareness of the project. A draft article for the Round has been written for the February edition. Councillors are aware that the group should be a community group and not dominated by the Parish Council. National funding is available for the project but some money to pump prime the project is needed. Clerk informed all that there is £2,500 in reserves for the project plus £1,500 in the current year's budget to fund the start of this work. Date of next meeting is 16th Jan at Buxton village hall.

17/102 FINANCE

Bank reconciliation – for November was checked and signed by the Scrutineer. December's reconciliation was given to the Scrutineer at the meeting and needs to be looked at before it can be signed off.

Receipts and payments as per schedule – See below

Cheque	Name	Description	Amount
22745	Aylsham Computers	New IT equipment	1019.13
22746	Garden Guardian Ltd	Balay park grounds maintenance	3438
22747	Broadland District Council	Litter Bin collection	171.08
22748	British Gas Trading Ltd	Balay park utility bill	154.92
22749	Badersfield Community Church	Hall Hire	24.00
22750	Norfolk Cleaning Ltd	3 Months worth of invoices	288.00
22751	Information Commissioner	Membership	35.00
22752/	Norfolk Pension Fund,	Pension, Clerks Pay,	951.29
22753/	Laura Apps-Green,	Phone, Mileage,	
22754/	HMRC	expenses	
22755			
Total for January 2018			6,081.42

Car Park Delegated function – Clerk informed council that Broadland District Council has been chased on this matter and is awaiting a reply.

PC budget 2018/19

Clerk presented a draft for the council's consideration and talked to the document to make points clear. It was **AGREED** to request **£30,702** from Broadland District Council in precept. The rest of the budget proposals were also **AGREED**.

Funding request from Norfolk Accident Rescue Service – Mrs Rix proposed to give a donation of £25 towards this charity. Mrs Dimsey seconded. All **AGREED**.

Any Other Finance matters (for information only) – Clerk informed council that the auditors are visiting on 24th Jan.

17/103 HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

Bure River Management – Clerk read Mr Tinsely's e-mail to council. It was **AGREED** for the Clerk to ask when the walk, by Chris Smith of the Environment Agency is taking place and to request some sort of report on any conclusions drawn from the site visit.

The Dell – Clerk informed council that she has been informed of progress with the designation of the footpath through the Dell.

PICTO TRUST – The Picto trust have informed the Clerk that there are currently no vacancies on the Trust at this time. Mr Shaw may swap with Mrs Nichols next year as PC representative on the Trust.

PHONE BOX - Mrs Rix would like the PC to get the flashing/broken light in the phone box fixed by a qualified electrician. It was **AGREED** for the Clerk to get Cooks to do this.

Mrs Rix has contacted the probation unit to paint the phone box. Clerk has forwarded the PC's insurance policy to Mrs Rix as requested by the probation unit. Clerk requested the contact details of another volunteer Mrs Rix has arranged to also work on the phone box installing shelving so that his volunteer work would be covered by the PC's insurance policy.

Buxton village hall – Nothing to report

Dog bins - Mrs Charmley reported that she has noticed that all the steps to and from the railway line have dog bins or litter bins, but not the layby in Little Hautbois. Poo bags are left at the bottom of the steps and making the area unsightly. The river car park also needs a dog bin as there is also a mess there. Clerk to find out how much a dog bin/litter bins would cost in those 2 locations by talking to Broadland District Council.

To receive reports on highway matters – Clerk reported that the Stracey Road sign has been put back in place. Mrs Nichols reported that the verges on Stracey road look a mess but it was remembered that this has been looked into several times in the last 2 years and there does not appear to be a solution at present.

Tree branches spilling into road opposite on Crown Road just after the Mead Close turning are causing problems. Large tree encroaching the highway at land in front of Feoffee cottages. Clerk to write to residents of house and Picto trust to get this sorted. Pot hole on Coltishall road needs filling in. Clerk to report to Highways. Pathway trip hazard outside number 12 on Church Close, Clerk to report to Highways. Large pot hole on Sandy lane as it joins Back lane, Clerk to report to Highways.

17/104 BALAY PARK –

British Gas Clerk informed Council that switch has taken place.

Allotments – Clerk to ask for advice from an Allotment officer at BDC. PC needs a pitch lay out from football team in order understand land requirements. Football training nights need to be booked and the PC informed. Clerk to write to the Football Club to clarify this.

Flood Light vandalism – Council are happy for Clerk to arrange replace light via Cooks. Clerk to report incident to the police and get an incident number. Clerk to write an article for the Round to highlight this issue and inform the community of the cost of this behaviour. A grid should be fitted on the new light to prevent this happening again. Clerk informed council that a football coach offered to turn over area of land where the glass fell in order to bury any stray bits of glass.

17/105 LATE CORRESPONDENCE & AGENDA ITEMS –

17/106 CONFIDENTIAL STAFF MATTERS

Clerk confirmed her holiday dates.

17/107 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 21:08pm.