

**Minutes of the Buxton with Lamas Full Parish Council Meeting  
held in Buxton Village Hall on Monday 27<sup>th</sup> November 2017 at 7.30pm**

**PRESENT**

Councillors:

Mr Shaw	Mrs Dimsey	Rev Goodman	Mrs Rix
Mrs Powell	Mrs Nichols	Mr S Riley	Mr Battle

Also in attendance:

4 members of the public  
Guest speaker – Inspector Sweeney  
Cllr David Harrison  
Clerk to the Council: Laura Apps-Green

**17/79 WELCOME & APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from: Mrs Kammoun & Mrs Rix. Mr Riley informed council that he would have to leave the meeting at 8:45pm.

**17/80 SPEAKER INSPECTOR SWEENEY**

Inspector Sweeney informed the meeting that in October this year the Chief of Norfolk police announced the 20:20 initiative, which is centred around making Norfolk fit and strong for the future. Alongside this, there have been big funding cuts to all police services and hard decisions have had to be made in order to cut costs. The force has already had to save 30 Million and need to save another 10 Million. There are currently 150 PCSOs in Norfolk and the plan is to phase PCSOs out and replace with 80 police officers and 16 police staff. This process will see as many of those being made redundant, redeployed in the new positions available. Inspector Sweeney was keen to impress that in the Aylsham and Buxton area residents would see little change to the police service already received. His area has already seen a cut from 12 PCSOs down to 3. Mr Riley thanked Inspector Sweeney for the wonderful job him and his team do in the area especially under difficult circumstances.

**17/81 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** - Mrs Nicholls and Mrs Powell item 11.4 on agenda.

**17/82 MINUTES**

The minutes of the Parish Council meetings held on 9<sup>th</sup> October were previously circulated, all agreed to sign them as a true and correct record.

**17/83 MATTERS ARISING** – Rev Goodman reported positive feedback from residents at the Heath regarding the phone box. She also reported that the light in the phone box seems to be flashing but no further action from the PC was required at this moment in time.

**17/84 CO-OPTION OF COUNCILLOR – MRS THEA CHARMLEY**

Mrs Charmley was invited to tell the council a bit about herself and her desire to become a member of the PC. Mrs Charmley has lived in the parish for 30 years. She is a member of Lammas PCC, a Governor at Coltishall primary school and a trained teacher. She works for an organisation providing IT equipment to children with special educational needs.

Her appointment on the council was proposed by Rev Goodman and seconded by Mr Riley. All were in favour and Mrs Charmley signed the Declaration of acceptance of office form and took a seat at the PC table.

**17/85 ADJOURNMENT –**

Mr Wheeler asked if the council is keeping a record of the road accidents on the dangerous junction at the top of Lion Road. He presented the council with details of the latest accident which took place on 25<sup>th</sup> October 2017.

**17/86 REPORTS**

Cllr Harrison reported that Norfolk County Council is busy preparing next year's budget and still have large savings to make across the service. Norfolk County Council heavily subsidise the bus service, but have suggested a cut of 20% in order to make savings. It was felt that this would cause massive problems,

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especially for rural users of the service. There is an on-line consultation on suggested areas to cut funding for Norfolk County Council. All were encouraged to go on line and make comments on this consultation. The areas most contested have a greater chance of being saved. Rev Goodman proposed and Mr Riley seconded, for the Clerk to write an objection of behalf of the PC. **All AGREED.** Clerk will e-mail around a link to the consultation.

A few councillors have quit their original political party to become independent, resulting in a 4<sup>th</sup> political group at Norfolk County Council.

Cllr Harrison informed council that he has a personal grant to make highway improvements in his area. He has £3,000 left and suggested that the PC may want to try to obtain some of this money for a highways project in the parish. The money needs to be spent by March 2018. The PC discussed options for applying for this money and what it could be spent on. The idea of an extension to the agreed trod, soon to be developed in Lamas, so that it gets nearer to the trod already in place on the corner of The Street was discussed. The Clerk informed council that she has been told that a longer informal path made from crushed gravel would not give the area urban status and this view point was also agreed by Mr Riley. If the path was metaled and formal it would be a different situation. Mr Battle proposed that the PC request funding to extend the soon to be installed trod and Mr Riley seconded this. **All AGREED.** Clerk to e-mail Chris Mayes and copy in Cllr Harrison on the matter.

### 17/87 PLANNING

**Greater Norwich Local Plan** (Standing Item) – Mr Riley informed council that he sits on the Place Shaping Committee. The Joint Core Strategy for providing houses has not yet been developed, it is currently being discussed and developed. He explained that in some areas small scale development is made on windfall site, for example in garden plots and infill areas. But this depends on whether or not you are within a settlement boundary area. Currently, in the parish of Buxton with Lamas, the settlement boundary area covers most of the Buxton area but cuts off the Lamas side of the village. There will be a review in January of the Local Plan developments so far, including a public consultation document. All are encouraged to comment on this consultation when it comes out early next year. The Clerk was asked to get hold of a map showing the exact current settlement boundary.

**Land off Lion Road Development** ( Standing Item) – Nothing to report

**Neighbourhood Plan** - The next meeting will take place on Tuesday 5<sup>th</sup> December at 7:30 at Badersfield Church. Rev Goodmans sends her apologies for this meeting.

### 17/88 FINANCE

8.1 **Bank reconciliation** – for October was checked and signed by the Scrutineer.

8.2 **Receipts and payments as per schedule** – See below

<b>Cheque</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
22727	Norfolk Association of Local Councils	GDPR Training	30
22728	Cooks Electrical	Work on Balay safety lights	141.6
22729	Void Spoilt cheque		
22730	Michlmayr Clocks & Repairs	Annual Service	135.00
27731	Scribe 2000 Ltd	Annual Subscription	339.60
22732	Coltishall British Legion Poppy Appeal	2 x Wreaths	34.00
22733	Anglian Water	Water bill at Balay	30.90
22734	Norfolk Cleaning Ltd	Cleaning at Balay	144.00
22735	Buxton PCC	Annual Contribution	2,600.00
22736	Lammas PCC	Annual Contribution	800.00
22737	Barnwells Print Ltd	Oct & Dec Round	504.00
22738/ 22739 /	Norfolk Pension Fund, Laura Apps-Green HMRC,	November Pension, Phone, Expenses, November pay,	
22743		Travel expenses	964.15
22740	Norfolk Pension Fund, Laura Apps-Green,	HMRC , December pay post-dated	884.74
22744	Buxton Village Hall (verbally added)	Hall Hire	150
		<b>Total for November</b>	<b>6,457.99</b>

8.3 It was noted that a CIL payment has been received due to local development in the village and noted that it needs to be spent within 5 years. This receipt is to be logged in the PC's reserve funds.

8.4 Car Park Delegated function – Clerk informed council that Broadland District Council wants this item deferred as they are in the process of reviewing how carparks in the district should be managed.

8.5 **Computer costings** – Clerk explained that the previous quote was inaccurate and therefore had obtained 3 quotes from different companies for a new laptop. These were presented to council for consideration. Clerk explained that due to a new Data Protection policy coming into force in May 2018 the PC would be advised to wait on a decision for have the PC's information backed up to a cloud. This will be reviewed again in the new year. Rev Goodman proposed going to Aylsham Computers, minus the Silver package until a review in the new year. Mrs Dimsey seconded and **ALL AGREED**.

#### 8.6 **First draft of PC budget 2018/19**

Clerk presented a draft for the councils consideration. Any feedback needs to be given to the Clerk before the January meeting where a final draft will be agreed.

[Mr Riley left the meeting at 8:52]

### **17/89 HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS**

**Bure Navigation Conservation Trust** – A request from the BNCT for the PC to act as the applicant for planning permission for the installation of 2 information boards along the Bure was discussed. The PC does not own the land in question but can legally act as the applicant. Rev Goodman proposed that the PC agreed to this, seconded by Mrs Charmley. **ALL AGREED**.

**The Dell** – Clerk has chased Mr Burgess of Broadland District Council on this matter and informed council that Broadland District Council are seeking permission from the portfolio holder. Mr Wheeler would like this chased as the timescales are too long and unnecessary as other areas have had designations agreed in a shorter time frame.

**PICTO TRUST** – The Picto trust have asked who the village representatives should be in the new year. Mrs Roth and Mr Shaw are happy to carry on. Mrs Nichols would like to be on it if there is a vacancy. Clerk to find out.

**Buxton village hall** – The village hall management committee want to meet with Steve for assistance on play area maintenance. Mr Battle has been volunteering to help in the maintenance of the site and has recently fixed 2 wooden benches. There was a discussion on potentially refurbishing the play area with CIL funding and next year's budget.

**To receive reports on highway matters** – The sign on Stracey Road is broken, Clerk to report to Broadland District Council. 30MPH sign is still covered by vegetation on Brook Street and bad pot holes on Sandy lane, Clerk to report to Highways.

### **17/90 BALAY PARK –**

**British Gas** Clerk has investigated changing electricity supplier to save funds in the long run. Best to be in a contract as otherwise costs can go up without notice. To save funds the council would need to be in a contract, pay by direct debit and have a smart metre installed. Mr Battle proposed to change supplier to the cheapest supplier and Mrs Nichols seconded. **ALL AGREED**.

**Vandalism** - Clerk informed Council of recent vandalism at the site. **ALL AGREED** to not reinstalling the bin and sign as they are a focus for vandalism and there is a bin at the entrance.

The council want to give more consideration to developing allotments on Balay and asked Clerk to report back with what the requirements would be at the next meeting. Pitch lay out is also needed to determine where allotments would be best placed.

### **17/91 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None**

**17/92 DATES OF NEXT MEETING** – Clerk circulated meeting dates for 2018. **ALL AGREED**.

**17/93 LATE CORRESPONDENCE & AGENDA ITEMS** – There are 2 SAFE training places available. It was **AGREED** for Clerk and Mrs Dimsey to participate in them. Clerk to send Mrs Dimsey the dates available.

**17/94 CLOSURE OF THE MEETING**

There being no further business the Chairman closed the meeting at 9:27pm.