

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 26th November 2018 at 7.30pm**

PRESENT

Councillors:

Mr Riley	Mrs Rix	Mrs Nichols	Mr Battle	Mrs Powell
Mrs Charmley	Mrs Dimsey,	Mr Shaw	Mrs Kammoun.	

Also in attendance:

7 members of the public

Cllr Harrison

Clerk to the Council: Laura Apps-Green

18/82 WELCOME & APOLOGIES FOR ABSENCE –There were apologies for absence given for Rev Goodman

18/83 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Powell, Mrs Nichols and Mrs Rix reference Buxton Village Hall. Mr Riley – Non-pecuniary in relation to item 8.4.

18/84 MINUTES

The minutes of the Parish Council meeting held on 8th October were previously circulated, with two typo amendment, they were signed as a true and correct record.

18/85 MATTERS ARISING – None

18/86 UPDATE ON HEATH PHONE BOX

Some residents from the Heath attended to give an update on plans for the phone box on the Heath. The whole unit has been cleaned and painted, the windows have been fitted and shingle had been put around the unit to tidy it up. It was felt that having actual items in the box would be too risky, therefore there are plans to have an information board put on the back wall of the phone box detailing the history of the Heath. They have permission to use a map of the area from 1830's as the backdrop to the information. The Heath residents have paid for the work themselves, so far, but would like to ask the PC for a small contribution towards the information board. The group were asked to put a financial request in writing.

18/87 ADJOURNMENT

Members of the football club made a request to install 4 x 300 watt LED lights at Balay park, to replace what is there already as the current lights do not give off enough light to train on the dark nights. This item was talked about in more detail under item 11.3 of the agenda.

18/88 REPORTS

Cllr Rix reported the following: On 11th November there was member training and Mrs Rix feels that there should be a minimum requirement on Cllrs on the number of meetings they need to attend and a requirement to write up a report giving information about the content of the meetings. On 24th November there was a planning meeting, in which Drayton Old Lodge was discussed and the large opening onto the site. Highways wanted to make the opening smaller but Cllrs overruled to keep the opening wide due to the amount of housing planned for the site. In April 2019 there will be new trains on the Anglia line and more drivers. The trains will be powered by diesel and electric mixed. There will also be a direct service to Stansted airport. There are new requirements for risk assessments in BDC, Cllr Rix wonders if the area is big enough to warrant such frequent reviews. The bin collection details will be sent out electronically from now on. Cllr Rix feels that this would not be fair to those without technology. Mrs Rix informed council that the Broadland Northern Route consultation is currently open and is looking at how the NDR can be linked up with the A47. Cllr Harrison reported that Norfolk County Council is going to a Cabinet system again, rather than committee. The Managing Director of NCC is going and not being replaced. The Director of paid services will cover the role. There is much discussion over the closure of the Children's Sure Start Centres. It is felt that this is a much needed service.

18/89 PLANNING

Greater Norwich Local Plan – Nothing to report

Land off Lion Road Development – Nothing to report

Neighbourhood Plan – Lots of people attended the open events and there is a good feeling of community spirit across the parish.

Former Officers Mess RAF Coltishall –

There is a strip of green land between the old officers' mess and Barnaby road. In 2013 there was an agreement in principle for the PC to have this land transferred to it, but in actual fact this never happened and much of the paperwork around it was lost. The Residents Association at Barnaby road is now better established and wants to take on the management of this green space. Indeed, for a number of years the association has been managing this green space already.

Mr Riley firstly proposed that the PC decision taken back in 2013 to take on the land is rescinded. All AGREED. Secondly, Mr Riley proposed that the land be transferred over to the Residents Association. All AGREED.

Planning Application –

Description: Erection of garage to front

Location: Meadow View, Colishall Road, Buxton with Lamas

Application type: Householder

8 were in **SUPPORT** of the application, 1 abstained.

18/90 FINANCE

Bank reconciliation – for October 2018 had been given to the Scrutineer and agreed with.

Receipts and payments schedule – payment schedule was tabled and agreed by members, with the following additional payments to:

- Buxton village hall for hall hire in the year
- Buxton Primary School to pay for the maintenance of the defibrillator
- Poppy wreath payment

Receipts and payments as per schedule – See below

Cheque	Name	Description	Amount
22851	Norfolk Cleaning Group	Balay cleaning	144
22852	Mrs Haswell	NP Survey & stationery	86.36
The above cheques were written in between PC meetings			
22853	Cooks Electrical	Balay park lights	110.92
22854	Barnwells print Ltd	Round & NP literature	432
22855	Norse Easter Ltd	Verge cutting	147.19
22856	Michlmayr	Church Clock Service	147
22857	Mr Shaw	SAM2 camera cable	13.9
22858	Broadland District Council	Dog bin collection	311.88
22859	Mr Curtis	NP photocopying	45
22860	Starboard Systems Ltd	Scribe Accounts System	339.6
22861	Anglia Water Business Ltd	Balay water bill	33.76
22862	Norfolk Cleaning Ltd	Balay Cleaning	144
22863	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay for November, Mileage Phone, Pension, Tax	1053.73
22864	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay for December, Pension, Tax	958.59
Total for Nov 2018			3,967.93

Draft budget for 2019/2020 – The budget was presented and talked through. Cllrs asked to have a look in detail at the budget proposed and to make any changes before the next PC meeting where it will be agreed. Mrs Rix requested a copy of the RoSPA inspection reports. Clerk to circulate.

Citizens Advice funding request letter – After a discussion about usage levels, Mrs Kammoun proposed, seconded by Mrs Dimsey and **AGREED** by all to donate £100 to the organisation.

18/91 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Danger of the Mill Pond – Clerk had circulated the notes taken from the site meeting on the issues around the Mill Pond. It was noted that over time the blocks have moved and sunk of their own accord. It was noted that the blocks are not listed but are classed as historic monuments and anything done to them would need planning permission.

The Environment agency sent the Clerk a suitable sign warning of the dangers of the area. Clerk has sent this to the Mill residents and it is for them to decide if they want to erect the sign as it is private property.

Clerk stated that the Historic Buildings Officer does not want any signs attached to the actual block. The suggestion of regular surveillance of the area was discussed and who would do this. It was **AGREED** to keep this item on the agenda for every PC meeting for the time being.

Rubbish Pile – The Issue of household DIY rubbish being left on Mill Street in Lamas was discussed. It is felt that the rubbish is an eyesore and needs to be removed. Also, it could encourage fly tipping. Clerk was asked to write to the owner to suggest tidying up the area to avoid fly tipping.

Water Meadows in Lamas – This issue was discussed and came out of the NP open event. There is a desire to get the area named as a Designated Green Space. It was suggested that as this is private land nothing can be done.

Buxton village hall play area – Still in the same position. Company hired to do the work keeps postponing.

SAM 2/Speed Watch – Mr Shaw has obtained the equipment needed to monitor the flow and trends of the traffic through the village via the SAM2 camera. He presented council with some data showing peak times for traffic. He will continue to record and assess the information from the 4 locations of the camera.

The Heath – Back in 2015 there was agreement to put the footpath from the Heath on the definitive map. This should have been done within 1 year and so far it has taken 3 years and nothing is sorted. This need chasing. Clerk to look into this. It was **AGREED** to keep this item on the agenda for the next meeting.

Fuel Syndicate – Mrs Rix wanted to make sure that everyone in the parish is aware of the savings that can be made by the fuel syndicate. Clerk to write a short piece for the Round reminding people of this.

To receive reports on highway matters – Dirty signs in Lamas need a clean. The road signs near the pig farm in Lamas is over grown. Sign near the Crown Pub is dirty. Clerk to request that all highways signs are cleaned.

18/92 BALAY PARK

Allotment – The Clerk had written up the recommendations from the Balay committee on the development of allotments on Balay park. All **AGREED** to installing 6 half plots on the site.

Fencing Quotes – It was **AGREED** by all to delegate the appointment of a fencing contractor to the Balay sub group with a maximum spend of £6,000. If the quotes come in any higher than that the decision will have to be made by Full Council.

Flood Light Request – The Football club's request as detailed in the adjournment was discussed in full. A number of questions were raised including, who will the lights belong to, is there a warranty on them, and how bright they are. There is a concern for those living nearby with light blight and the PC's policy on light pollution. The lights given to the football club are 300watt. The Clerk explained that any electrical work should be carried out by the PC's preferred supplier, which is Cooks Electrical. The Clerk was asked to get a quote from Cooks for fitting these lights and making sure they are safe. Clerk was asked to contact Broadland District Council to ask about the policy on light pollution and to report back on both at the January meeting.

Skate Ramp on Balay park – Clerk reported that the RoSPA inspection highlighted a small trip hazard on the ¼ ramp on the park. The Clerk had got a quote to remedy the fault which came out at £895. The

councillors felt this was a lot of money and asked the Clerk to get some quotes for a replacement unit and come back to it in January.

18/93 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Mrs Rix informed council of the SNAP report she wrote up, which the Clerk will circulate to all. The police are encouraging people to use the 101 number to report crime. PC Yeud reads every e-mail that is received at the Aylsham police station.

18/94 LATE CORRESPONDENCE & AGENDA ITEMS – None

18/95 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 9:28pm

DRAFT