

**Minutes of the Buxton with Lamas Full Parish Council Meeting  
held in Buxton Village Hall on Monday 14<sup>th</sup> January 2019 at 7.30pm**

**PRESENT**

Councillors:

Rev Goodman	Mrs Rix	Mrs Nichols	Mr Battle
Mrs Charmley	Mr Shaw	Mrs Powell	

Also in attendance:

2 members of the public  
Cllr Harrison (Arrived late)  
Clerk to the Council: Laura Apps-Green

**18/96 WELCOME & APOLOGIES FOR ABSENCE** – There were apologies for absence given for Mr Riley, Mrs Kammoun and Mrs Dimsey.

**18/97 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** – Mrs Powell, Mrs Nichols and Mrs Rix reference Buxton Village Hall. Mrs Rix regarding Planning issues.

**18/98 MINUTES**

The minutes of the Parish Council meeting held on 26<sup>th</sup> November were previously circulated, with some typo amendments, and an addition to 18/88 and Cllr Shaw disputing the statement in 18/91 – Water Meadows in Lamas, they were signed as a true and correct record.

**18/99 MATTERS ARISING** – Clerk was asked to investigate if the open space in front of Feoffee cottages has been designated as open space and report back to council.

**18/100 ADJOURNMENT**

A resident raised the issue of the dangerous section of path on Footpath 4 in the parish, running alongside the river. There is a section that has been seriously eroded and is almost impassable. Clerk was asked to get Cllr Harrison to chase progress on this matter. Clerk to also chase up progress with NCC. Item 9.4 was brought forward for discussion. The footpath on the Heath has been designated and is currently open to consultation. Council thanks the Footpaths Officer for his hard work on pushing these issue forwards for the parish.

**18/101 REPORTS**

Cllr Rix reported the following: A plaque is to be placed in the Buxton church wall to remember the Sewell family and all their work in the parish. Clerk was asked to put this on the PC agenda for the Feb meeting. There was a planning meeting on 9<sup>th</sup> Jan where a large development in Reepham was discussed. There will be a SNAP meeting taking place on 17<sup>th</sup> January.

Cllr Harrison reported that there is likely to be a 3% rise in Council Tax. Children's centres and adults with learning difficulties are being affected the most by the cuts in funding. Cllr Harrison said it is a catastrophic change.

Council were informed that with the position of Chief Executive of NCC being vacant and there being no replacement as yet, things at NCC are difficult to get moving and resolved.

A resident gave Cllr Harrison the details of the corrosion on FP4 and asked him to look into getting it repaired.

**18/102 PLANNING**

**Greater Norwich Local Plan** – There is currently consultation taking place on people's thoughts on how to join up the NDR.

**Land off Lion Road Development** – It was noted that the asking price for the land has been reduced.

**Neighbourhood Plan** – Cllr Goodman is going to meet with Tim Curtis to discuss the development of the NP.

**Planning Application –**

**Description:** Two story rear extension

**Location:** 27 Church Close, Buxton, NR10 5ER

**Application type:** Householder

6 were in **SUPPORT** of the application, 1 abstained.

### 18/103 FINANCE

**Bank reconciliation** – for November and December 2018 had been given to the Scrutineer and agreed with and signed off.

**Receipts and payments schedule** – payment schedule was tabled and agreed by members as follows:

<b>Cheque</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
22870	Buxton Primary School	Defib upkeep	£172
22871	Buxton Village Hall	Hall Hire	£115
22872	Coltishall British Legion	Poppy wreath	£17
<i>The above were approved at the PC meeting in November 2018</i>			
22873	Garden Guardian	Balay maintenance	£3,522
22874	Norfolk Cleaning Ltd	Cleaning Balay	£96
22875	Viking	Stationery	£84.80
22876	Barnwells	Round	£252
22877	Badersfield Church	Hall hire	£78
22878	ICO	ICO Registration fee	£40
22879 /	Laura Apps-Green,	Phone, Training parking,	£1,007.38
22881 /	HMRC,	Travel, Jan pay, Pension, Tax	
22882 /	Norfolk Pension Fund		
22883			
22880	Norfolk County Council	SAFE Membership	£30
22884	Citizens Advice	Donation	£100
Total for January 2019			5,342.18

**Phone Box Purchase** – The Heath residents provided the Council with a quote for the display boards and it was AGREED that the PC would accept the financial contribution towards the cost of the boards from the Heath residents and make up the difference from Council funds. Clerk will order the work directly from the supplier as it is a PC asset.

**Annual review of Financial Risk Assessment** – The Clerk made relevant additions to the document around GDPR and other changes. All AGREED and signed off the amendments.

**Annual review of Standing Orders** – The Clerk made relevant additions to the document around GDPR and other changes. All AGREED and signed off the amendments.

**Annual review of Financial Regulations** – The Clerk made relevant updates. All AGREED and signed off the amendments.

**Budget for 2019/2020** – The budget was presented and all AGREED to it and to requesting a precept of £30,765.

### 18/104 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

**Danger of the Mill Pond** – Nothing to report

**Buxton village hall play area** – Still in the same position. Company hired to do the work keeps postponing.

**SAM 2/Speed Watch** – Mr Shaw gave an update on the data he has collected on car's movements through the village. He hopes to drill down further as there is evidence of some regular highspeed movement through the village. He will report back more findings at the next meeting.

**The Heath Footpath** – This was discussed in the adjournment.

**To receive reports on highway matters –**

- There are still dirty signs in the village that need cleaning
- There is a redundant bus stop sign on Aylsham road that needs removing as the bus no longer runs that route
- There is a car on the verge on the Norwich Road out of the village towards Frettenham, Clerk to request when this will be removed
- The double yellow lines around Black Lion pub need reinstating
- Footpath by Pile bridge corroded and dangerous
- Dyke by railway line is all over grown again – *Fringe Project to be informed*
- Grass verges are spilling over the path at the entrance to the railway line from Mill Street – *Fringe Project to be informed*
- The road sign on Little Hautbois road has come off and needs to be reinstated

Mrs Charmley was pleased to report that the drains in Hautbois have been cleaned out.

**18/105 BALAY PARK**

**Allotment** – Rev Goodman informed council that more people had come forward requesting an allotment at Balay and therefore proposed that the decision to develop allotments on the site be extended to 9 plots and therefore the area extended by 10 metres in order to house them. This was seconded by Mr Battle **and ALL AGREED**. All were informed that this would push up of the cost of the fencing slightly.

Clerk presented a quote from Steve White home improvements for a secure tap to be developed at the pavilion, at a cost of £445. Another company visited the site but were unable to do the job. Clerk was asked to try and obtain a further quote for the job. Balay committee to make a final decision on appointment if necessary. Clerk to arrange a Balay meeting time with the councillors concerned.

Clerk was asked to get a quote for getting additional pavilion keys cut. Allotment holders would have to pay a deposit to hold a key in line with the pavilion hiring policy.

Clerk to make sure the PC becomes a member of the National Allotment Society asap.

**Flood Light Request** – Clerk was asked to request the football club inform the PC of how far the new lights they have been given will spread on the site. There is a concern of light blight to the houses nearby. If it is found that there will not be any impact then the PC would be happy for the lights to go up in the same place as the current ones. Balay committee can decide this if the information is received from the football club. Mr Battle suggested that the PC may need to make an information application to BDC, Clerk to check this with Nigel Harris of BDC. Clerk has obtained a quote from Cooks for the fitting of the lights, which would be approximately £150 plus VAT.

**Skate Ramp on Balay park** – It was suggested that the users need to be asked what they want and use on the site, before a decision can be made on if/what replacement there should be for the 1/4 ramp in place that needs repair work carried out at the base, as picked up in the RoSPA report. Clerk was asked to see if there are any grants available for either the repair work or for a new ramp. Clerk to ask BDC about grant funding. Clerk was asked to put an advert in the Round asking users to contact the PC to arrange a site meeting and talk about possible changes to the site. Clerk to ask Mrs Kammoun to also state the same on the village FB page.

Clerk restated to the PC that the main concern is to address the findings of the RoSPA inspection, which was to remedy the sinking ramp, which is causing a small trip hazard at the base of one of the ramps. Clerk has obtained a quote to fix these issues, which was presented to the meeting in November and again at this meeting. The cost of the fix is £895. Clerk stated that she felt a fix was the most important thing to get done. Clerk was asked to keep this on the agenda for the next meeting.

**18/106 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED** – None

**18/94 LATE CORRESPONDENCE & AGENDA ITEMS** – None

**18/95 CLOSURE OF THE MEETING** – There being no further business the Chairman closed the meeting at 9:25pm