

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 10th July 2017 at 7.30pm**

PRESENT

Councillors:

Mr Shaw	Mrs Dimsey	Mrs Kammoun	Mrs Rix
Mrs Powell	Mrs Nichols	Mr Battle	

Also in attendance:

4 members of the public
Councillor David Harrison [arrived approx. 8:30pm]
Clerk to the Council: Laura Apps-Green

17/32 WELCOME & APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from: Rev Goodman & Mr S Riley

17/33 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - Mrs Nicholls, Mrs Powell & Mrs Rix reference 9.6 on the agenda.

17/34 MINUTES

The minutes of the Parish Council meeting held on 12th June were previously circulated. With 2 spelling mistakes corrected, all agreed to sign them as a true and correct record.

17/35 MATTERS ARISING – None

17/36 ADJOURNMENT

Lamas village hall management committee have requested their annual contribution towards the village hall insurance costs. Clerk was able to give them a cheque for the requested amount during the meeting.

17/37 REPORTS

Mrs Rix reported that a Broadland District Council mandatory training session about audits was very poorly attended by district councillors, she has raised this as a concern with Broadland. Broadland District Council finance team have performed well under increased pressure and tight timescales.

The PC went back to this item when Cllr Harrison arrived [8:30pm]

Cllr Harrison expressed his concern regarding central government cuts of £125 million to Norfolk County Council. The garage in Aylsham is soon to be opened.

17/38 PLANNING

Greater Norwich Local Plan (Standing Item) – Nothing to report

Land off Lion Road Development (Standing Item) – Nothing to report

E-mail from Mr Tinsley – The e-mail from Mr Tinsley was issued to all councillors before the meeting, detailing that planning permission is currently being sought for the garden plot next to Bure House in Lamas. A question was raised regarding if this is a floodplain area and a concern expressed regarding a modern house fitting in with the houses currently in this location. Clerk was asked to contact Broadland District Council planning team to try to find out when this planning application is likely to be sent to the Parish Council and to let them know that the PC is currently in a summer recess.

Neighbourhood Plan – Clerk reported that the following people and organisations have expressed an interest in hearing more about the plans for a Neighbourhood plan in the village:

Mrs Hasswell, Mrs Charmley (Little Hautbois), Mr Coleman (Jubilee café), Mrs Folland, Mr Shepperd (WI), Mrs Taylor (Brownies), David Hagan-Palmer (PCC) and possibly a representative from the primary school.

Mr Nichols will attend the Broadland District Council training taking place on Tuesday 18th with Mrs Dimsey and Mr Shaw.

It was **AGREED** for the Clerk to contact Richard Squires to arrange Neighbourhood plan training for September. Clerk to let those interested in being part of it aware of the date.

Clerk was asked to look at a laptop and projector equipment for the council. Will report back in the September meeting.

17/39 FINANCE

1. **Bank reconciliation** – for June was agreed and signed by the Scrutineer.
2. **Quarterly** finance report circulated to all councillors. Requested for a budget comparison report for the next quarterly report made.
3. **Receipts and payments as per schedule** – See below

Cheque	Name	Description	Amount
22688	Norfolk County Council	50% Parish Partnership payment	1600
<i>The above payment was made at the last meeting as agreed</i>			
22689	Lamas Village hall	Insurance contribution	715.97
22690	RoSPA	Annual Inspections	159.60
22691	Buxton village hall	Reimbursement for cradle swings & Grass cutting contribution	884.62
22692	Anglia Water	Balay bill	10.26
22693	Barnwells	July Round	252.00
22694	Medieval masonry	Buxton war memorial repairs	706.80
22695	Norse	Verge cutting	147.18
22696	Norfolk Cleaning Ltd	Balay cleaning	240.00
22697	British Gas	Balay bill	116.79
22698	Society of Local Council Clerks	Annual Membership	121.00
22699 / 22700	Laura Apps-Green	Phone, Mileage, July pay	
22701 / 22702	Norfolk Pension fund	Aug pay (post-dated due to recess),	
22703		Pension for July & Aug (post dated due to recess)	2,083.09
Total for July			7,037.31

4. **Lamas Village hall accounts** – These were presented to the council for information. Full Council thanked and congratulated Lamas village hall management committee for keeping Lamas village hall so well.

17/40 HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

Parish Partnership Scheme 2017/18 – Mrs Rix suggested that as the council has been successful for 3 years with parish partnership funding, that perhaps not applying for the next round would be appropriate. The position for the next trod in Lamas was discussed and the Clerk has arranged to meet with Highways to work out the best position for it. Mrs Rix reiterated that the new section of trod should not join the current section as there is concern that this would lead to the rural area of Lamas gaining an urban status. It was **AGREED** for the Clerk to put the Parish Partnership funding for 2018/19 on the PC agenda for October.

The Dell – Clerk informed council that she met with Ben Burges of Broadland District Council and Mr Wheeler to discuss getting the pathway running through the Dell on the definitive map. Mr Burges has been asked to talk to Mr Ian Sharman of Norfolk County Council to get a deeper understanding of this process, which would be cost effective for all concerned. Mr Burges gave his reassurance that he would make contact with Mr Sharman to discuss the matter. Clerk was asked to write to Mr Sharman to inform him that this contact would be made.

The Mill - An e-mail from PC Shepard was circulated responding to a resident's concerns over young people's use of the water in the warmer weather. A discussion was had around if the PC should put up signs warning of danger. It was pointed out that the river and land around it has nothing to do with the PC and would putting signs up lead to the PC taking some kind of responsibility for it. It was **AGREED** to go back to PC Shepard to get advice on what could be done and if signs were put up, what should they say.

BT Phone box on the Heath – The Council **AGREED** unanimously to sign the contract to take over the BT phone box on the Heath, following communication from BT, that for the time being, they would service the electricity supply to the unit. BT have not given any definite timescales for this, nor have they indicated what the cost would be.

War Memorial – The Clerk has some concerns over some small cracks in the base and will send photos to the contactor to ask if anything can be done about it before payment is sent.

Buxton village hall – Mrs Nichols reported that the bench on the play area has been repaired and painted voluntarily by Mr Battle. Mr Battle also replaced the cradle swings voluntarily for the village hall management committee. Mrs Nichols also wanted to formally thank Mr Battle for the voluntary work he has undertaken for the village hall management committee.

Traffic lights in Lamas – Clerk read a letter received from a Lamas resident who is having a new roof put on her house and will therefore have to have traffic lights on the Street in Lamas for up to 12 weeks. The resident expressed her apologies for any inconvenience caused.

Back to Item 6 (Reports) with the arrival of Cllr Harrison.

17/41 ALLOTMENTS

Clerk was asked to find out about allotment rules and report back to the next meeting. The PC decided **not** to put an advert in the Round asking for names of those interested in an allotment plot just yet.

17/42 BALAY PARK –

Litter – Clerk reported that the site was in an awful state with loads of litter 2 weeks ago and that a resident had witnessed people throwing their rubbish all over the site. This resident has sent evidence to the police on the matter. Clerk litter picked the whole site as it could not be left in that state.

[Cllr Harrison left at 8:47]

Use of Balay Park for Buxton Bash – Clerk confirmed that the Balay carpark will be used by those arranging the Buxton bash at the weekend as additional car parking.

Feedback from Balay park sub-committee - The football club have put forward plans for developing a large sports pavilion in the place of the current pavilion at Balay. Drawings of the plans were circulated to all councillors. Concern was raised regarding the conflict of interests with the village hall for part of the plans put forward. The complications around dividing up the land and different parts being leased and managed by others were discussed. The possibility of fitting in allotments on the site was also discussed.

Clerk recommended that the council seek legal advice on the matter asap as a strong contract would be needed for all parties involved.

It was AGREED for the Clerk to ask other parishes if they have had similar situations and how they were dealt with.

It was **AGREED** for the Clerk to write up a report detailing the situation at Balay park, highlighting possible problems and posing questions that need legal advice which can be discussed at the next meeting.

It was **AGREED** for the Clerk to write to the football club to inform them that the PC are undertaking research into the situation and this is likely to take until approximately October/November.

17/43 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Mr Battle and Mrs Dimsey have been on new councillor training.

17/44 LATE CORRESPONDENCE & AGENDA ITEMS – Mr Claridge has written to request financial help with the cost of new wooden posts on his land near to the Mill. This request will go to the September PC meeting. Clerk informed council of her holiday dates.

17/45 CLOSURE OF THE MEETING

There being no further business the Chairman closed the meeting at 8:45 pm